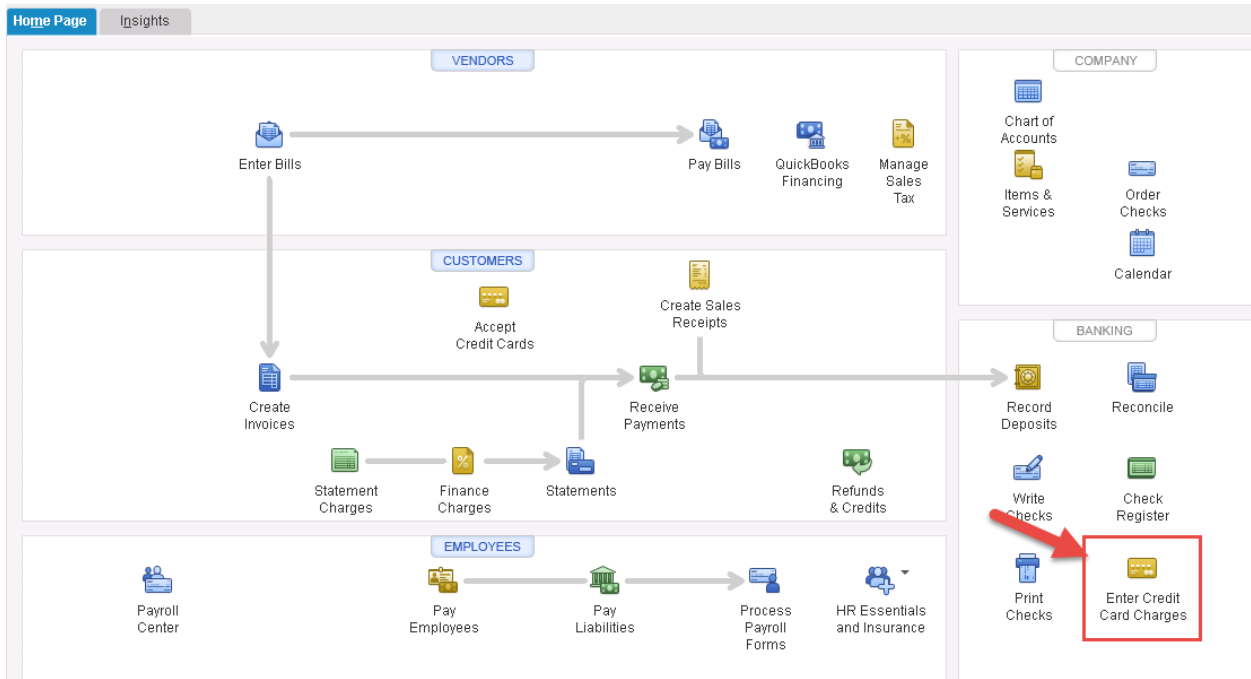


Enter Credit Card Charges

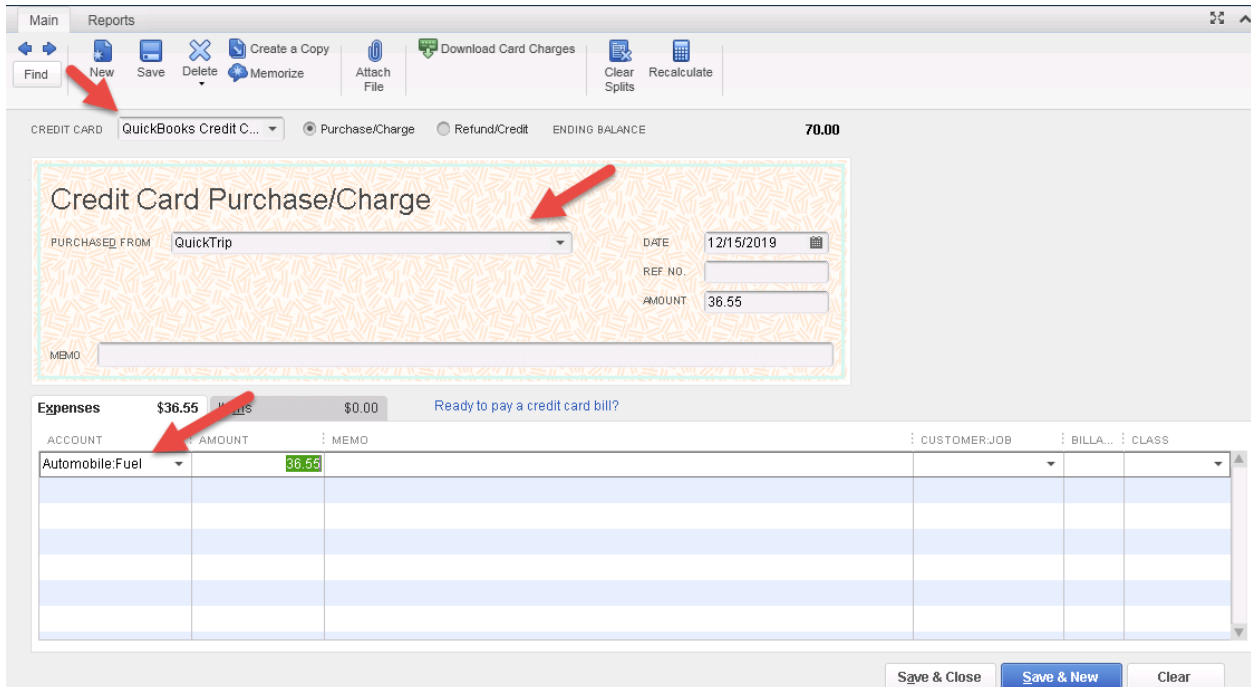
From the Home Screen click "Enter Credit Card Charges"



Make sure the correct credit card is selected

Enter the payee, amount and account

Save and Close



If the credit card charge is an Advanced Client Cost, Advanced Client Costs should be the account selected and the client should be listed under "Customer/Job"

CREDIT CARD QuickBooks Credit C... Purchase/Charge Refund/Credit ENDING BALANCE 70.00

Credit Card Purchase/Charge

PURCHASED FROM QuickTrip DATE 12/15/2019
REF NO.
AMOUNT 36.55
MEMO

Expenses \$36.55 Items \$0.00 Ready to pay a credit card bill?

ACCOUNT	AMOUNT	MEMO	CUSTOMER:JOB	BILLA...	CLASS
Advanced Client C...	36.55		Baker, Ron	<input checked="" type="checkbox"/>	

Save & Close Save & New Clear